

# Parramatta Bridge Club Inc.

## Committee

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### MINUTES

### 9 November 2021

**MEETING OPENED:** 7.30pm

**1 ATTENDANCE:** Sandy Boyd, Shannon Queree, Kathy Duke, Ted Richards, Caimein Bowyer, VT Alanagar  
Apologies: Annette Ashmore  
Message from Annette: Annette would prefer not to join us on Zoom. But she wants it minuted that she thinks we are doing a great job.

**2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING:**

Amendments: none

**NOTE:** Minutes of previous meeting (October) were approved via email

**3. BUSINESS ARISING:**

Mtg	Description	Owner
2105.3	Update on process reviews What we want is a spreadsheet of documents by role, templates, and central storage on web. <b>Motion:</b> All to continue working on documenting processes for your role(s). Send to Sandy for review. Shannon is happy to format and publish once finalised. AIF	All Ongoing
2109.2	Red Points advertising for Oct & Nov completed	Closed
2109.3	PBC Congress 5 December CANCELLED due to conflict with National Gold Point event	Closed
2110.1	Dealing machine Annette Ashmore has offered to continue dealing hands once we return to F2F Bridge. Shannon will investigate options for us.	Shannon
2110.2	Survey on re-opening and F2F conditions We had 58 responses. 72% would like to return to F2F in January 98% would like all players to be vaccinated or have a medical reason for not being vaccinated There were no objections to the COVID regulations that we may need to comply with Committee has decided that tea/coffee/catering will not be provided when we first return F2F 70% may be interested in trying the Bidding boxes but are happy to use paper bidding sheets for now A number of players have requested we continue to offer online games Results to be made available to members	Kathy

Mtg	Description	Owner
2110.3	Wednesday dual sessions Kathy advised that the separate Supervised session was not as popular as we had hoped. The committee agreed to return to one Supervised session on Wednesday and the start time would align with other evening games – 7:15pm	Kathy
2111.1	Book Ermington Hall for PBC 2022	Shannon
2111.2	Christmas Party – Saturday 18 December Will be a Teams Event – we will ask Eric to run it. Entry will be free for Members. Red point to be confirmed Best dressed team – Christmas theme – wins a prize	Sandy
2111.3	Welcome Back Trivia Teams planning – Saturday 8 January Red Points for the Teams Event – we will ask Eric to run it Shannon has the activities list for trivia prizes, Caimein will assist	Shannon

#### 4. CORRESPONDENCE

##### 4.1 IN:

Date	Sender	Content	Action

##### 4.2 OUT:

Date	Sender	Content	Action

#### 5. REPORTS

Reports tabled

##### 5.1 President

Our Hunt for Red October Events were fairly well supported. Completed an exercise in collaboration this month, whereby we are trying to align our sessions lengths, table fees, provision of tea and coffee, and most important reciprocal paying arrangements and associated fees. Results are being tabled at the committee meeting and will be available soon after.

Thursdays are a worry. Even our Red Point did not attract 1 extra pair. We need to take another look at Thursdays. Eric is no longer available as Hunters Hill has returned to face-to-face bridge.

**Our most urgent need right now is to find people who are willing to be trained as directors and do the job.**

##### 5.2 Treasurer

See table at the end for data

Balance as at 31 October \$19,017.02

##### 5.3 Tournament Secretary

Nothing to report this month

5.4 Masterpoints											
Masterpoints	<ul style="list-style-type: none"> <li>We will continue to look for a long-term Masterpoint Secretary</li> </ul>										
Promotions report	<ul style="list-style-type: none"> <li>Promotions for October 2021 are listed below. Congratulations everyone!</li> </ul> <table> <tr> <td>Diana Bland</td> <td>Graduate</td> </tr> <tr> <td>Fiona Montgomery</td> <td>Graduate</td> </tr> <tr> <td>Arpit Tandon</td> <td>Graduate</td> </tr> <tr> <td>Kathy Bock</td> <td>Silver Local</td> </tr> <tr> <td>Sherlock Shao</td> <td>Silver Local</td> </tr> </table>	Diana Bland	Graduate	Fiona Montgomery	Graduate	Arpit Tandon	Graduate	Kathy Bock	Silver Local	Sherlock Shao	Silver Local
Diana Bland	Graduate										
Fiona Montgomery	Graduate										
Arpit Tandon	Graduate										
Kathy Bock	Silver Local										
Sherlock Shao	Silver Local										
5.5 Membership (including communications)											
Note of any issues with members or sessions	None										
New members	Kit Meyers and Kerry Rymer										
Number of members (total)	148 (109 Home, 39 Away)										
Membership improvement activities	For now, our focus is getting the online mix right										
Website	Updates now managed between Shannon and Kathy										
5.6 Education											
Training held	<ul style="list-style-type: none"> <li>2 groups of improvers weekly online sessions now completed</li> <li>Beginner Bridge lessons in progress at Hunters Hill</li> </ul>										
Training planned	<ul style="list-style-type: none"> <li>None</li> </ul>										
Any attendance at training or accreditation of directors	<ul style="list-style-type: none"> <li>None</li> </ul>										
Any attendance at CPD training or accreditation of teachers	<ul style="list-style-type: none"> <li>None</li> </ul>										

**Motion:** All Reports be accepted    1. Ted    2. Sandy AIF

## 6. GENERAL BUSINESS

### 6.1. Grand National Novice Pairs Event Plan

This event runs over 3 weeks, for Novice players (anyone under 100MPs) and must be a home member of PBC. Heats are next week, and we will offer red points. We will run the heat on Real Bridge. Entry fee = \$10 per person. Top 4 go into the semi-finals. Others can enter if they choose – and can compete in multiple events (\$5 for each session). The committee should all re-read the brochure and come back to Sandy with questions for the organisers tomorrow morning.

### 6.2. Teams event

The Christmas party and the re-opening game will be Teams events

6.3. Thursday session: will now be an evening session for the foreseeable future as we do not have a Director during the day

6.4. Agreement with ARV, Carlingford and Pennant Hills Bridge Clubs

Decisions circulated and agreed as follows for when we restart F2F in January:

- Session fees will be \$6 for members and \$8 for visitors, with a \$2 surcharge to both figures for red point sessions;
- Home club members of any of our four clubs can play in all four sessions at member rates;
- There will be no concessions offered;
- There will be no free game tickets awarded (unless at a special club event);
- Start times will be 1pm on Wednesdays, Fridays and Saturdays and 11am on Mondays.

Clubs will restart their sessions in January on these dates:

- ARV – Friday 7th January
- Parramatta – Saturday 8th January
- Carlingford – Monday 10th January
- Pennant Hills – Wednesday 12th January

6.5. Sponsors on the RealBridge tablecloth

Suggested by Eric as this is done by other clubs. There is work to managing this. Also will need to ensure that the sponsors are businesses that we want to be associated with. Our numbers probably do not warrant this.

**7. NEXT MEETING:** 7 December 2021 at Sandy's house (TBC)

**8. MEETING CLOSED:** 8:33pm

# Financial Reports October 2021

## Transactions

INCOME								
2021	Sum of Table Money	Sum of Special Event Fees	Sum of Membership	Sum of Training	Sum of Operational	Sum of Bank Interest	Sum of Subtotal	
Jan	\$ -	\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ 30.00	
Feb	\$ 976.49	\$ -	\$ 1,340.00	\$ -	\$ 210.00	\$ -	\$ 2,526.49	
Mar	\$ 1,149.26	\$ -	\$ 1,720.00	\$ 55.00	\$ 1.00	\$ -	\$ 2,925.26	
Apr	\$ 2,919.00	\$ 154.00	\$ 320.00	\$ -	\$ -	\$ -	\$ 3,393.00	
May	\$ 4,009.46	\$ 97.00	\$ 30.00	\$ 105.00	\$ -	\$ -	\$ 4,241.46	
Jun	\$ 2,417.00	\$ 754.00	\$ 40.00	\$ -	\$ -	\$ -	\$ 3,211.00	
Jul	\$ 1,781.00	\$ 20.00	\$ -	\$ -	\$ -	\$ 0.87	\$ 1,801.87	
Aug	\$ 2,671.36	\$ -	\$ -	\$ 166.60	\$ -	\$ 1.70	\$ 2,839.66	
Sept	\$ 2,160.00	\$ -	\$ 15.00	\$ -	\$ 3,000.00	\$ 303.42	\$ 5,478.42	
Oct	\$ 2,330.24	\$ -	\$ 20.00	\$ -	\$ -	\$ 1.57	\$ 2,351.81	
Realbridge	\$ 2,330.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,330.24	
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.57	\$ 1.57	
Membership	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 20.00	
<b>YTD Grand Total</b>	<b>\$ 20,413.81</b>	<b>\$ 1,025.00</b>	<b>\$ 3,515.00</b>	<b>\$ 326.60</b>	<b>\$ 3,211.00</b>	<b>\$ 307.56</b>	<b>\$ 28,798.97</b>	

PAYMENTS									
2021	Sum of Hall rental	Sum of Director Fees	Sum of Membership	Sum of Masterpoints	Sum of Operational	Sum of Training	Sum of Equipment	Sum of Special Events	Sum of Subtotal
Jan		\$ 880.00		\$ 46.73	\$ 316.00				\$ 1,242.73
Feb		\$ 680.00			\$ 250.00	\$ 742.50			\$ 1,672.50
Mar	\$ 363.75	\$ 640.00			\$ 519.78				\$ 1,523.53
Apr		\$ 1,205.00							\$ 1,205.00
May	\$ 584.56	\$ 1,096.00	\$ 838.00	\$ 79.63	\$ 199.99		\$ 422.62	\$ 174.00	\$ 3,394.80
Jun	\$ 485.00	\$ 1,504.00			\$ 349.00				\$ 2,338.00
Jul	\$ 96.52	\$ 1,240.00			\$ 66.00				\$ 1,402.52
Aug	\$ 4,053.07	\$ 1,440.00	\$ 222.00	\$ 213.77	\$ 210.00				\$ 6,138.84
Sept		\$ 1,360.00							\$ 1,360.00
Oct	\$ 804.84	\$ 1,440.00		\$ 630.48					\$ 2,875.32
Directors Fees		\$ 1,440.00							\$ 1,440.00
Masterpoints				\$ 295.18					\$ 295.18
RealBridge Fees	\$ 804.84								\$ 804.84
Gold points				\$ 55.30					\$ 55.30
GNOT				\$ 280.00					\$ 280.00
<b>YTD Grand Total</b>	<b>\$ 6,387.74</b>	<b>\$ 11,485.00</b>	<b>\$ 1,060.00</b>	<b>\$ 970.61</b>	<b>\$ 1,910.77</b>	<b>\$ 742.50</b>	<b>\$ 422.62</b>	<b>\$ 174.00</b>	<b>\$ 23,153.24</b>

## Reconciliations

### OCTOBER. 2021

Balance brought forward from previous month \$19,540.53

Add Receipts \$ 2,351.81

\$21,892.34

Less Payments \$ 2,875.32

Balance carried forward to next month \$19,017.02

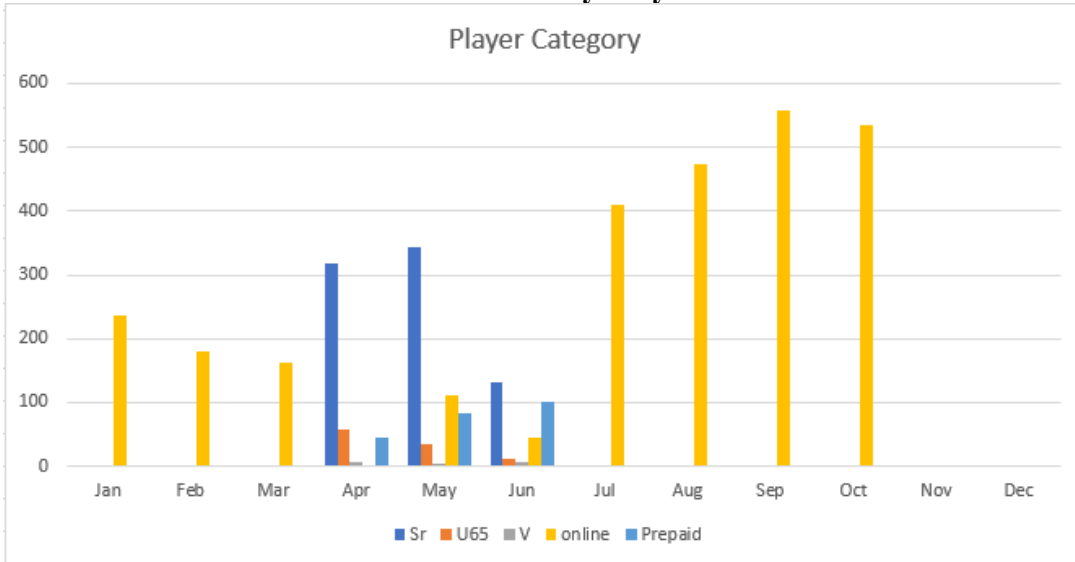
## Budget

2021	Adj Covid 1 Jan	Adj Covid 2 Jul	Actual	Variance
<b>INCOME</b>				
Membership	\$ 3,500.00	\$ 3,500.00	\$ 3,515.00	\$ 15.00
Table Money	\$ 24,000.00	\$ 22,500.00	\$ 20,413.81	-\$ 2,086.19
Special Events	\$ 7,500.00	\$ 7,500.00	\$ 1,025.00	-\$ 6,475.00
Training	\$ -	\$ -	\$ 326.60	\$ 326.60
Operational	\$ -	\$ -	\$ 3,211.00	\$ 3,211.00
Bank Interest	\$ 625.00	\$ 625.00	\$ 307.56	-\$ 317.44
<b>Sub total</b>	<b>\$ 35,625.00</b>	<b>\$ 34,125.00</b>	<b>\$ 28,798.97</b>	<b>-\$ 5,326.03</b>
<b>EXPENDITURE</b>				
Hall rental	\$ 17,000.00	\$ 10,000.00	\$ 6,387.74	-\$ 3,612.26
Director Fees	\$ 21,000.00	\$ 17,500.00	\$ 11,485.00	-\$ 6,015.00
Membership	\$ 2,320.00	\$ 1,200.00	\$ 1,060.00	-\$ 140.00
Masterpoints	\$ 1,200.00	\$ 1,000.00	\$ 970.61	-\$ 29.39
Special Events	\$ 5,000.00	\$ 5,000.00	\$ 174.00	-\$ 4,826.00
Training	\$ 1,000.00	\$ 1,000.00	\$ 742.50	-\$ 257.50
Operational	\$ 5,000.00	\$ 2,000.00	\$ 1,910.77	-\$ 89.23
Equipment	\$ 1,000.00	\$ 1,000.00	\$ 422.62	-\$ 577.38
<b>Sub total</b>	<b>\$ 53,520.00</b>	<b>\$ 38,700.00</b>	<b>\$ 23,153.24</b>	<b>-\$ 15,546.76</b>

## Other Reports

Table money summary							
Actual	IN	OUT >				Adjusted	
Month	Table money	Director Fees	Hall Rental	Masterpoints	Profit/Loss	Director fee waivers	Adjusted profit/loss
Jan	382.99	880	0	26.54	-523.55	0	-523.55
Feb	593.5	680	0	26.54	-113.04	0	-113.04
Mar	1149.26	640	210	26.54	272.72	0	272.72
Apr	2463	1816	1253.23	71.26	-677.49	470	-207.49
May	2571	2584	1385.12	71.26	-1469.38	760	-709.38
Jun	1716	2080	1193.8	71.26	-1629.06	640	-989.06
Jul	1592	1440	313.12	86	-247.12	0	-247.12
Aug	1860	1360	349.22	86	64.78	0	64.78
Sep	2300	1440	424.08	86	349.92	0	349.92
Oct	2092	1360	405.84	86	240.16	0	240.16

## Player by Fee Structure



## Total tables per month 2021

